

  	Document:	PUR-A 8.4-01 Quality Clauses		
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The quality clauses below apply to all purchase orders.

Quality Code	Title	Requirement
QC01	Quality System	Supplier shall establish and maintain a Quality System acceptable to Practical Components and Practical Tools, for the goods and/or services purchased under this purchase order. As a minimum, the supplier's Quality System must meet the requirements of ISO13485, ISO9001 or better or Quality System approved by Practical Components and Practical Tools.
QC02	Record Retention and Disposition	As a minimum, the Supplier is to retain documented information for at least 5 years from the date of shipment under each applicable order for all products/part numbers unless otherwise specified in the order. In special circumstances, the purchase order will identify the actual required number of years that the documented information should be maintained. After the minimum retention period is achieved, suppliers may disposition the documented information as archive or destroy at their discretion.
QC03	Packaging Protection	Supplier to package parts in a manner that will protect parts from any kind of damage. No metal to metal contact is ever allowed. In special circumstances, the purchase order may specify the manner the parts are to be packaged.
QC04	QMS Awareness	Suppliers Personnel must be made aware of: <ul style="list-style-type: none"> <li>• their contribution to product or service conformity;</li> <li>• their contribution to product safety;</li> <li>• the importance of ethical behavior.</li> <li>• Device defects which may occur from the improper performance of their specific jobs.</li> <li>• Aware of defects and errors that may be encountered as part of their job functions for personnel performing verification and validation activities.</li> </ul>
QC05	Control & Monitoring Requirements	Suppliers must maintain a Quality Level $\geq 95\%$ If levels drop below target, supplier will be notified and may be placed on conditional status or disapproved if not corrected.
QC06	Nonconformance/Corrective Action	The Supplier is to notify Practical Components and Practical Tools of a Nonconformance prior to shipping parts. In addition, the Supplier will maintain a system of handling non-conformances and corrective actions.
QC07	Calibration	The Supplier's equipment shall be calibrated in accordance NIST standard (ISO 17025/ISO 10012-1/ANSI Z540-3) traceable to national or international measurement standards.
QC08	Parts Identification	The Supplier is to identify parts in accordance with purchase order requirements.
QC09	Practical Tools Furnished Property	Supplier is to return all furnished property to Practical Components and Practical Tools at the completion of the purchase order. Furnished property may include but not be limited to the following: drawings, mylars, process specification, tooling, fixtures, and excess raw material.
QC10	Right of Entry	Practical Components and Practical Tools, our customers, and/or any applicable regulatory authority reserve the right to access the supplier's applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records. Reason for access may include inspection of the item on order, status of the item, or reviewing quality records pertaining to the purchase order in question.
QC11	Change Notification	The Supplier must notify, in writing, to Practical Components and Practical Tools to notify the organization of change in the purchased product prior to implementation of any changes that could affect the ability of the purchased product to meet specified purchased requirements. Practical Components and Practical Tools must authorized the change before supplier implements change.